



Dear Healthcare Provider,

Your patient was approved for an Extenuating Circumstances Withdrawal from East Carolina University due to medical concerns. When a student is approved for a withdrawal, a medical tag is placed on their official records, preventing them from returning to school unless they formally petition to return through the Dean of Students Office. As part of the petition process, our office needs sufficient medical documentation that addresses the student's current health status. Below are specific guidelines that the Extenuating Circumstances Withdrawal Committee utilizes during its review process. Each bullet should be answered to the best of your ability.

- **Diagnosis or list of diagnoses related to the reason the student was withdrawn or is currently being treated**
- **Any pertinent information regarding their treatment plan (including information on all relevant treatment modalities) and degree of compliance with treatment**
- **All dates of appointments, including any pending appointments**
- **Hospitalizations (if any) and duration of stay**
- **Your best clinical judgment of the student's ability to return to full-time student status and function in an academic setting**
- **Any limitations/restrictions upon the student's return to campus**

This documentation can be emailed to cummingsm@ecu.edu, faxed to (252) 328-9174 (Attention: Lauren Cummings), or mailed to the address below.

Dean of Students Office
Attention: Lauren Cummings
120 Umstead Hall
East Carolina University
Greenville, NC 27858-4353

Please do not hesitate to contact me at (252) 328-9172 with any questions or concerns about this request.

With regards,

A handwritten signature in cursive script that reads "Lauren Cummings".

Lauren Cummings, MS, NCC, LCMHC
Student Affairs Case Manager